

Dr. B.R. Ambedkar National Law University, Haryana (Sonipat)

(Established under Haryana Act No. 15 of 2012)

DBRANLU STATUTES, 2019

(FRAMED UNDER SECTION 25 OF THE DBRANLU ACT, 2012, FOR THE KIND APPROVAL OF THE HON'BLE CHANCELLOR)

WHEREAS, Dr. B.R.A. National Law University has been created under the Dr. B. R. Ambedkar National Law University Haryana Act, 2012(Haryana Act No. 15 Of 2012) and University has started its academic and administrative activities from its interim location at Sonipat from the academic session 2019-20.

AND WHEREAS Section 4 (33) of the DBRANLU Act provides within the objects of the University the requirement –“to make such statutes, Ordinances, Regulations and other instruments as may, from time to time, be considered necessary for regulating the affairs and management of the University and its properties and to alter, modify and to rescind them;”

AND WHEREAS Section 11 (1) (b) of the DBRANLU Act states that Governing Council of the University has powers and functions- “to make Statutes concerning the administration of the affairs of the University including prescribing the procedure to be followed by the authorities and officers of the University in the discharge of their functions.”

AND WHEREAS Section 25 of the DBRANLU provides that –“The Statutes of the University shall be made by the Vice-Chancellor with the approval of the Chancellor. They shall be placed before the Governing Council at its first meeting, which may adopt them with or without modifications.

Therefore, DBRANLU Statutes are prepared by the Vice-Chancellor for approval of the Hon'ble Chancellor and consideration of the Governing Council at its first meeting. Draft Statues are as under:

CHAPTER - I

PRELIMINARY

1. DEFINITIONS:

- (a) “Act” means Dr. B.R. Ambedkar National Law University Haryana, Act, 2012 (Haryana Act No. 15 of 2012).

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- (b) "Annual Report" means the report to be presented at the annual meeting of the Governing Council every year under section 31 of the Act and Statute 3.
 - (c) "Annual Accounts" includes 'statement of accounts' and 'balance sheet' to be presented at the annual meeting of the Governing Council every year under section 32 of the Act and Statute 4.
 - (d) "DBRANLU" means Dr. B.R. Ambedkar National Law University, Sonapat, Haryana.
 - (e) "Employees" include both teaching and non-teaching employees, employed on regular or contract basis.
 - (f) "Government" means Government of the State of Haryana.
 - (g) "UGC" means University Grants Commission, New Delhi.
 - (h) "University" means Dr. B.R. Ambedkar National Law University Haryana.

2. WORDS AND PHRASES:

Word and Phrases used in these Statutes shall mean and construed as per their respective meaning given and understood under the DBRANLU, Act.

CHAPTER – II


ANNUAL REPORT AND ANNUAL ACCOUNTS

(Refer Ss. 11 (1) (a), 11 (3), 31 & 32 of the Act)

3. ANNUAL REPORT:

The annual report shall be prepared under the directions of the Executive Council and shall be submitted before the Governing Council, every year at its annual meeting. The annual report shall include:

- (a) Academic programmes, broad policies and finances, amendments to Statutes and Ordinances made during the year.

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- (b) Annual accounts and balance sheet of the university duly audited within interval of fifteen months every year, by the Director, Local Audit Haryana or by any auditor appointed by the Government.
 - (c) Statement of Accounts and Budget estimates for the ensuing year. The budget shall also include abstract statements of income and expenditure of the three preceding years under the different heads.
 - (d) The report of the working of the university during the previous year, together with statement of receipt and expenditure, the balance sheet as audited, and the financial estimates shall be presented by the Vice-Chancellor to the Governing Council at its annual meeting.

The Governing Council shall consider and pass annual report, financial statement and budget estimates with or without modification.

4. ANNUAL ACCOUNTS:

(1) Duly audited annual accounts and balance sheet of the university shall be published in the Haryana Government Gazette and a copy of the annual accounts along with the report of the Director, Local Audit Haryana or the auditor shall be submitted to the Governing Council and the Chancellor along with observations thereon of the Executive Council.

(2) Any observations made by the Chancellor on the annual accounts shall be brought to the notice of the Governing Council and the observations of the Governing Council, if any, shall after being considered by the Executive Council be submitted to the Chancellor.

(3) The annual accounts and balance sheet of the university shall also be submitted to the Government at the time of its submission to the Chancellor.



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CHAPTER - III
OTHER AUTHORITIES OF THE UNIVERSITY
(Refer S. 9 of the Act)

5. CONSTITUTION OF OTHER AUTHORITIES OF THE UNIVERSITY:

(1) The Governing Council by making provisions in these Statutes may constitute other Authorities of the University, in addition to those provided under Section 9 of the DBRANLU Act, on the recommendations of the Executive Council.

(2) Such other authorities shall have their respective powers and functions as may be prescribed by the Statutes

CHAPTER - IV
APPOINTMENT OF TEACHERS AND NON-TEACHING STAFF

(Refer Ss. 5 (11), (13) & (14), 11(2) (h), 15 (1) (b), 18 (d) (g) and 24 (b) of the Act)

6. DESIGNATIONS OF TEACHERS:

The university shall appoint teachers with the designations as:

- (a) Professors,
- (b) Associate Professors,
- (c) Assistant Professors,
- (d) Teaching Assistant and
- (e) Research Associate

7. CREATION, ABOLITION, EMOLUMENTS AND TERMS AND CONDITIONS OF TEACHING POSTS:

The Executive Council shall create, abolish and prescribe classification of teaching post, the emoluments and terms of conditions of service in the regulations, on the recommendation of the Academic Council.

Provided prior approval of the Government shall be obtained before creation and revision of the pay scales.





8. APPOINTMENT OF TEACHERS ON REGULAR AND CONTRACT BASIS:

- (1) The appointment of the teachers shall be made by the Vice-Chancellor in consultation with the Chancellor on the recommendation of the selection committee.
- (2) If in the opinion of the Vice Chancellor, an urgent situation has arisen, which requires immediate appointment of teacher(s), the Vice Chancellor shall make adhoc/contract appointment of teacher(s) for a fixed term and shall report the same to the Chancellor.

9. QUALIFICATION AND ELIGIBILITY FOR APPOINTMENT OF REGULAR TEACHERS:

The appointment of Professors, Associate Professors, Assistant Professors and other Academic Staff on regular basis, through direct and career advancement scheme shall be as per qualification, eligibility and procedure prescribed and applicable to the University under '*UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018*' or as amended and made applicable by the University Grants Commission from time to time on the University.


10. CONSTITUTION OF COMMITTEES FOR SELECTION OF REGULAR TEACHERS:

The selection committees for appointment of regular Assistant Professors, Associate Professors and Professors shall be constituted by the Vice-Chancellor as under:

(1) Assistant Professors and Associate Professors:

- (i) The Vice chancellor or his/her nominee, who has at least ten years of experience as Professor, shall be the Chairperson of the Committee.
- (ii) An Academician not below the rank of Professor to be nominated by the Visitor/Chancellor.



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- (iii) Three experts in the subject concerned nominated by the Vice-Chancellor out of a panel of names approved by the Executive Council.
 - (iv) Dean/Nominee of the Executive Council
 - (v) Chairperson of the Department/School concerned/Nominee of the Academic Council
 - (vi) An academician representing SC/ST/OBC/Minority/Women/Differently Abled Persons categories to be nominated by the Vice Chancellor, if any of the candidates from any of these categories is an applicant and if any of the members of the selection committee does not belong to the category.

Note: Four members, including two outside subject experts, shall constitute the quorum

(2) Professors:

- (i) The Vice chancellor who shall be the Chairperson of the Committee.
- (ii) An Academician not below the rank of Professor to be nominated by the Visitor/Chancellor.
- (iii) Three experts in the subject concerned nominated by the Vice-Chancellor out of a panel of names approved by the Executive Council.
- (iv) Dean/Nominee of the Executive Council
- (v) Chairperson of the Department/School concerned/Nominee of the Academic Council
- (vi) An academician representing SC/ST/OBC/Minority/Women/Differently Abled Persons categories to be nominated by the Vice Chancellor, if any of the candidates from

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any of these categories is an applicant and if any of the members of the selection committee does not belong to the category.

Note: Four members, including two outside subject experts, shall constitute the quorum

11. SELECTION PROCEDURE FOR RECRUITMENT OF PROFESSORS ASSOCIATE PROFESSORS AND ASSISTANT PROFESSORS:

Selection procedure for the Professors, Associate Professors and Assistant Professors shall be as per UGC guidelines laid from time to time and prescribed under the regulations, for the respective category of regular teachers.

12. QUALIFICATION, ELIGIBILITY, SELECTIONS PROCESS AND DUTIES ETC., OF TEACHING ASSISTANTS AND RESEARCH ASSOCIATES:

Qualification, eligibility, selection process, duties and terms and conditions of appointment of Teaching Assistants and Research Associates shall be as prescribed by the Executive Council in the Regulations

13. DUTIES AND FUNCTIONS OF THE TEACHERS:

Duties and functions of the teachers shall be as prescribed in the regulations by the Executive Council on the recommendation of the Academic Council.

CHAPTER-V

OFFICERS OF THE UNIVERSITY

(Refer Ss. 17, 18 (d) & (g), 19(1), 21 (2), 22, 23 and 24 (b))

14. OFFICERS OF THE UNIVERSITY:

(1) In additions to the officers of the university stated under section 17 (a), (b) and the following shall be the officers of the university:

- (a) Dean Academic Affairs;
- (b) Dean Students Welfare;
- (c) Controller of Examination;
- (d) Librarian; and
- (e) Finance Officer.

- (2) The Governing Council may consider the inclusion of other officers of the university on the recommendations of the Executive Council.

15. COMPETENT AUTHORITY TO APPOINT OFFICERS OF THE UNIVERSITY:

- (1) The Vice-Chancellor shall be the competent authority to appoint the officers of the university in consultation of the Chancellor on the recommendations of the selection committee.
- (2) If in the opinion of the Vice Chancellor, an urgent situation has arisen, which requires immediate appointment of an officer, the Vice Chancellor shall make adhoc/contract appointment of the officer for a fixed term and shall report the same to the Chancellor.

16. APPOINTMENT OF REGISTRAR:

- (1) The Registrar shall be an academician not below the rank of Professor of Law or eligible to be Associate Professor of Law with minimum teaching experience of 12 years in Law with minimum five year of administrative experience in an educational institution.
- (2) The appointment of the Registrar shall be made as per the provision of Section 19 of The National Law University Haryana, Act, 2012.
- (3) When the office of the Registrar is vacant or when the Registrar is by reason of illness, or any other cause is unable to perform duties of his office, the duties of the office shall be performed by such persons as the Vice-Chancellor may appoint temporarily for the purpose till appointment is made through proper procedure.
- (4) The Registrar shall be principal adjutant to the Vice-Chancellor pertaining to the administration of the university. He/she shall work directly under the superintendence, directions and control of the Vice-Chancellor.
- (5) The Registrar shall be the Ex-officio Secretary of all the authorities and shall also be the Convener of the respective meetings except the Governing Council.



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- (6) The tenure of appointment of Registrar shall be three years, which may be extended for further term(s) by the Chancellor on the recommendation of the Vice-Chancellor, subject to attainment of age of 65 years.
 - (7) Other terms and conditions of service and emoluments shall be as prescribed in the regulations.

17. DUTIES OF THE REGISTRAR:

- (1) The Registrar Shall be custodian of record, common seal and such other property of the university as the Executive Council shall commit to his charge.
- (2) To issues notice convening meetings of the Executive Council, Academic Council and Finance Committee.
- (3) To keep all minutes of the meetings of the authorities of the the university and authorities of the university.
- (4) To appoint non-teaching and supporting staff on approval of the Vice-Chancellor. Registrar shall be the competent authority to disciplinary action against the non-teaching staff as per prescribed procedure in the regulations and approval of the Vice-Chancellor.
- (5) To comply with all the orders and directions issued by the Executive Council and the Vice-Chancellor.
- (6) Any other duty or function assigned by the Executive Council and the Vice-Chancellor

18. POWERS, FUNCTIONS AND DUTIES ETC., OF HEADS OF DEPARTMENTS:

The powers, functions, duties, mode of appointment of the Heads of the Departments shall be as determined by the Executive Council after considering the recommendations of the Academic Council.

19. FUNCTIONS AND DUTIES ETC., OF OTHER OFFICERS OF THE UNIVERSITY:

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The powers, functions, duties, terms and conditions of appointment of the other officers of the university shall be as determined by the Executive Council.

20. SELECTION COMMITTEES FOR APPOINTMENT OF OTHER OFFICERS AND NON TEACHING STAFF:

The Executive council shall prescribe through regulations the constitution of the selection committees and procedure for the appointments of officers of the university and for the non-teaching staff.

CHAPTER-VI
APPOINTMENT, DUTIES AND SERVICE CONDITIONS OF THE NON-TEACHING STAFF

(Refer S. 13 (2) (h))

21. CREATION OF NON TEACHING STAFF AND THEIR CATEGORIES:

The Executive Council shall be passed as per regulations determine the categories and the number of posts of administrative, ministerial and other supporting staff. The emoluments of such posts, minimum qualification for each category and their terms and conditions of service shall be pas per regulations laid down by the Executive Council.

Provided prior approval of the Government shall be obtained before creation of posts and revision of the pay scales of the respective posts

CHAPTER-VII

PRIVIDENT FUND, PENSION, INSURANCE, RETIREMENT BENEFITS AND OTHER WELFARE SCHEMES FOR EMPLOYEES

(Refer Ss. 5 (34) and 24 (c) of the Act)

22. INSTITUTION OF CONTRIBUTORY PROVIDENT FUND, PENSION, INSURANCE FUND AND OTHER SCHEMES:

- (1) The modalities for the institution of contributory fund, Pension, Insurance fund and other employees' welfare schemes, and also eligibility and conditions of application thereof, shall be worked out by Finance Committee and formulated

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In the form of schemes by the Executive Council, in accordance with prevalent law and policies of the Government of Haryana.

(2) The schemes proposed by the Executive Council shall be considered and approved by the Governing Council with or without modifications.

(3) The employees shall be entitled to the benefits under different schemes as per the terms and conditions of their employment and subject to provisions in the regulations applicable on different categories of employees.

CHAPTER-VIII

DEPARTMENTS AND RESEARCH CENTRES OF THE UNIVERSITY (Refer S. 24 (e) of the Act)

23. FACULTIES:

(1) The University shall have the following Faculties:

- (a) Faculty of Law;
- (b) Faculty of Languages; and
- (c) Faculty of Social Sciences.

(2) The constitution and functions of the faculties shall be prescribed in the regulations.

24. DEPARTMENTS:

(1) The university shall have the following departments

- (a) Department of Law;
- (b) Department of Languages;
- (c) Department of Economics;
- (d) Department of Political Science;
- (e) Department of Sociology; and
- (f) Department of History.

(2) The Executive Council may on the recommendations of the Academic Council may establish more departments or abolish or merge the existing departments.

25. RESEARCH CENTRES:

- (1) With an objective to conduct advanced study in specified or specialized areas the Academic Council may, after considering the proposal placed before it, recommend it to the Executive Council establishment of a Research Centre with specified name at the University.
- (2) The Research Centre shall function under the designated faculty Coordinator.
- (3) Modalities for the functioning of the Research Centres shall be laid down in the regulations by the Executive Council.

CHAPTER - IX

CONFERMENT OF HONORARY DEGREES

(Refer Ss. 5 (35), 24 (d) and 33 of the Act)

26. CONFERMENT OF HONORARY DEGREES:

- (1) The Academic Council may through a resolution passed at its meeting with no less than two-third of the members recommend to the Governing Council conferment of a honorary degree or academic distinction on any eminent person on the ground that he/she, in their opinion by reason of achievements and attainment of eminent position, is fit and proper to receive such degree or academic distinction.
- (2) The Governing Council may by a resolution, decide that the same be conferred on the person so recommended.
- (3) The above said honorary degrees shall be conferred at the convocation of the university.
- (4) The Executive Council may formulate other modalities for conferment of honorary degrees and academic distinction.

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CHAPTER - X
INSTITUTION OF FELLOWSHIP, SCHOLARSHIP, STUDENTSHIPS, MEDALS AND PRIZES

(Refer Ss. 5 (15), 15 (i) and 24 (f) of the Act)

27. FELLOWSHIPS, SCHOLARSHIPS, MEADALS AND PRIZES:

The number and value of fellowships, scholarships, medals and prizes to be awarded shall be determined by the Executive Council either on its own initiative or on the recommendation of the Academic Council or Finance Committee

CHAPTER - XI
DELEGATION OF POWERSVESTED IN THE AUTHORITIES OR OFFICERS OF THE UNIVERSITY

(Refer S 24 (h) of the Act)

28. DELEGATION OF POWERS OF THE AUTHORITIESAND OFFICERS:

- (1) The Governing Council may delegate any of its powers to the Executive Council or any other authority of the university.
- (2) The Executive Council may delegate any of its powers to the Vice-Chancellor.
- (3) The Vice- Chancellor, keeping in view the exigencies of the official work of theuniversity, may delegate any of his/her powers to other officers or teachers of the university.

CHAPTER - XII
MAINTENANCE OF DISCIPLINE AMONG THE STUDENTS
(Refer Ss. 24 (g) and 36 of the Act)

29. DISCIPLINE AMONG STUDENTS:

- (1) To inquire into any incident of indiscipline among students the Vice-Chancellor may constitute a fact finding committee.
- (2) The Committee shall submit its report on the findings for confirmation of the Vice-Chancellor.
- (3) If student(s) is/are found guilty the Vice Chancellor may also require the committee to suggest disciplinary action/punishment after giving opportunity of hearing to the guilty student.
- (4) The Vice-Chancellor shall be final authority to award appropriate punishment to the guilty student except when student is to be debarred from appearing in examination or to be rusticated from the university the decision of the Vice- Chancellor shall be considered by the Executive Council in its next meeting.

Provided that Vice-Chancellor may suspend a student from classes and hostels pending the inquiry against him/her

- (5) The Executive Council may provide through regulations the penalties and punishment for different categories of indiscipline.

CHAPTER-XIII
COURSES AND SCHEMES OF STUDY
(Refer Ss. 4 (a), 5(3)&6(2) of the Act)

30. COURSES:

The University may offer the following courses keeping in view the availability of Human, Financial and Infrastructural resources:

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(1) Graduation Courses:

- (i) B.A.LL.B. (Hons.) (Five Year Integrated Graduation Degree Course)
- (ii) Any other graduation Course in law in combination with Arts / Social Sciences / Technology / Business / Commerce and others as considered appropriate by the Academic Council, recommended by Executive Council and approved by the General Council.

(2) Post-Graduation In Law:

- (i) LL.M. {One Year Post Graduation Degree Courses}
- (ii) LL.M. {Two Year Post Graduation Degree Courses}

(3) Ph.D. Research Degree Programme In Law and allied subjects

(4) Post-Graduation Diploma Courses:


One Year Post Graduation Diploma Courses in specialized areas of Law and allied subjects as approved by the Executive council on the recommendation of the Academic Council, in regular or distant education mode.

(5) Diploma Courses:

Three/two Year Diploma Courses in specialised areas of Law and Allied subjects in regular or distance education mode as approved by the Executive Council on the recommendations of the Academic Council.

(6) Certificate Courses:

Six months/One Year certificate Courses in Specialized Areas of Law and Allied subjects in regular or distance education mode as approved by the Executive Council on the recommendation of the Academic Council.



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(7) Collaborated Courses:

The university may collaborate with the Foreign / National Universities / organisations of repute to start degree / diploma / certificate courses on collaboration basis, after entering into memorandum of understanding (MOU) duly considered by the Finance committee, recommended by the Academic Council and approved by the Executive Council, before its execution.

31. SCHEMES OF STUDY AND COURSE CURRICULA:

- (1) The overall schemes of study for the different courses and the detailed course curricula for each subject of the respective courses shall be approved by the Academic Council and adopted by the Executive Council by prescribing in the Regulations.
- (2) Ph.D. Regulations shall follow the University Grants Commission (UGC) guidelines, issued from time to time, with respect to minimum standards for award of Ph.D. degree.

**CHAPTER – XIV
MISCELLANEOUS**

32. REMOVAL OF DIFFICULTIES IN INTERPRETATION OF THE PROVISIONS OF THESE STATUTES:

In case any difficulty arises in interpretation of any of the provisions of these statutes the decision of the Vice-Chancellor shall be final.

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